



*I declare... my duty, my nation*

## DECLARATION FORM - CORPORATE

**KINDLY READ THE GUIDANCE NOTES BEFORE COMPLETING THIS FORM**

A condition of VAIDS is that tax payers will declare fully and honestly.

### SECTION A ABOUT THE BUSINESS

#### ENTITY INFORMATION

1. Company/Business Name \_\_\_\_\_ 2. RC Number \_\_\_\_\_ 3. Address (not P.O. Box) \_\_\_\_\_  
 \_\_\_\_\_ 4. Main Address \_\_\_\_\_  
 5. Telephone Number 1 \_\_\_\_\_ 6. Telephone Number 2 \_\_\_\_\_ 7. Email Address \_\_\_\_\_  
 8. Website \_\_\_\_\_ 9. Tax Identification Number \_\_\_\_\_

10. List of Directors	11. List of Related Entities

**SECTION B** NATURE OF THE BUSINESS (TICK ALL THAT APPLY)

Financial Services  Trading  Professional Services  Real Estate  Telecommunication/ICT  Oil and Gas  Manufacturing

Others (Specify) \_\_\_\_\_

	Source of Long Term Capital	2016	2015	2014	2013	2012	2011	PRE 2011
1	Equity							
2	Shareholders Deposit							
3	Preference Shares							
4	Debt							
5	Gift (State Source)							
6	Retained Profit							
7	Others (Specify)							

**SECTION C ABOUT BUSINESS TAX HISTORY**

Please state details of taxes paid and returns filed if applicable, otherwise proceed to Section D

	Tax Years	2016	2015	2014	2013	2012	2011
1	Corporate Income Tax						
2	Capital Gains Tax						
3	Value Added Tax						
4	NITDA Levy						
5	Education Tax						
6	PAYE taxes of Staff Paid						
7	Vendors' WHT Paid						
8	Import and Excise Duties						
9	Others (Please Specify)						

**SECTION D**

**ABOUT BUSINESS INCOME AND EXPENSES**

	Income	2016	2015	2014	2013	2012	2011
1	Sales/Revenue						
2	Other Income						
3	Income Generated in Nigeria						
4	Income Generated Outside Nigeria						
5	Net Profit (Loss)						
6	Taxable Profits						
7	Capital Gain						
8	Dividends Distributed						
9	Dividends Received						
10	Other Income/Gain						

**SECTION E**   **EXPENSES**

	Expenses	2016	2015	2014	2013	2012	2011
1	Total Cost of Sales / Direct Cost						
2	Operating/Administrative Expenses						
3	Fees Paid (Local)						
4	Fees Paid (Foreign)						
5	Salaries Paid						
6	Interest Paid						
7	Disallowable Expenses (Excluding Depreciation)						
8	Depreciation						
9	Commissions or Brokerage Fees Paid						
10	Allowable Expenses (Not Reported)						
11	Payment to Related Parties						
12	Other Expenses						

**SECTION F****ABOUT BUSINESS ASSETS**

	State Cost Where Applicable	2016	2015	2014	2013	2012	2011
1	Immovable Assets (provide details in Section G)						
2	Movable Assets (provide details in Section H)						
3	Intangible Assets						
4	Fixed Assets Addition During the Year						
5	Fixed Assets Disposal During the Year						
6	Capital Allowances Claimed						
7	Other Allowances Claimed						

**SECTION G** DETAILS OF IMMOVABLE ASSETS

**1** Immovable Properties (land/building). Use supplementary pages if required.

**WITHIN NIGERIA**

	Asset Type	Location of Asset	Nominal Owner (if not reporting entity)	Date of Purchase	Acquisition Cost (N)	How was the asset financed?			
						Previously taxed income (N)	Gift (provide donor details) (N)	Loan/Mortgage (provide lender details, account ref and loan amount) (N)	Untaxed income (N)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

**2** Immovable Properties (land/building). Use supplementary pages if required.

**OUTSIDE NIGERIA**

	Asset Type	Location of Asset	Nominal Owner (if not reporting entity)	Date of Purchase	Acquisition Cost (state currency)	How was the asset financed?			
						Previously Taxed Income (state currency)	Gift (provide donor details) (state currency)	Loan/Mortgage (provide lender details, account ref and loan amount) (state currency)	Untaxed income (state currency)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									



**SECTION H** DETAILS OF MOVABLE ASSETS

**1** Movable assets (jets, vessels, yachts, cars). Use supplementary pages if required.

	Asset Type	Location of Asset	Nominal Owner (if not reporting entity)	Date of Purchase	Acquisition Cost (N)	How was the asset financed?			
						Previously taxed income (N)	Gift (provide donor details) (N)	Loan/Mortgage (provide lender details, account ref and loan amount) (N)	Untaxed income (N)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

**2** Investments (shares, bonds, etc). Use supplementary pages if required.

	Asset Type	Description of Asset (Make, Model, etc)	Asset Details	Nominal Owner (if not reporting entity)	Date of Purchase	Acquisition Cost (N)	How was the asset financed?			
							Previously taxed income (N)	Gift (provide donor details) (N)	Loan/Mortgage (provide lender details, account ref and loan amount) (N)	Untaxed income (N)
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

Please provide any other information that has not already been captured and will ensure full and accurate determination of reporting entity's assets, income and applicable taxes. Use supplementary pages if required.

Blank lined area for providing additional information.

DECLARATION:

On behalf of \_\_\_\_\_ [name of entity], I hereby, solemnly declare that the information that I have given is complete and honest. I apply for waiver of penalty and interest which may arise in respect of the above.

Seal of company is now affixed hereto in the presence of:

Company Representative

Name \_\_\_\_\_ Designation \_\_\_\_\_ Signature & date \_\_\_\_\_

Name \_\_\_\_\_ Designation \_\_\_\_\_ Signature & date \_\_\_\_\_